

LYNNVILLE TOWN COUNCIL

FEBRUARY 6, 2018 MEETING AGENDA

CALL TO ORDER: PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: JAN. 2, 2018 AND JAN. 16, 2018

APPROVAL OF CURRENT BILLS: <sup>17</sup> JAN. 3, 2018 THRU <sup>Feb 6</sup> JAN-16, 2018

OLD BUSINESS:

NEW BUSINESS: ERIC PARSLEY, UPDATE ON SEWER PROJECT

CELL PHONES

SUB LEASE ON DEER LANE (WILLIAMSON)

MARK RUSS TRAILER (TRAVIS BAILEY BID \$2200.00)

LASER PRINTER FOR OFFICE \$779.00 #4350

EASTER (SIGNS)

STOP SIGNS (THIRD & CHURCH STREETS)

PRINTER/COPIER FOR PARK \$248.63 (3000 PRINTS) INK 79.99

DRUM 149.70 (12,000 PRINTS)

TRAINING FOR LAURI (KEYSTONE)

*Islen - Facebook*  
ADJUSTMENTS: PRESTON HOPPER, TOILET RUNNING, 99.62

MISTY GLOVER, LEAK ON TOILET & SHOWER, 194.28

KAREN BARNETTE, TOILET RUNNING

REPORTS: MIKE RUEDLINGER, WATER/SEWER

SARAH KOLLEY, PARK

BRYAN FLOWERS, TOWN MARSHAL

J. WM. BRUNER, ATTORNEY

**CORRESPONDENCE:**

**ADJOURNMENT:**

**NEXT MEETING FEBRUARY 20, 2018 AT 6:00 P.M.**

**ANY AND ALL OTHER BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL**

## LYNNVILLE TOWN COUNCIL

February 6, 2018

**PRESENT:** Doris Horn, Stacy Tevault, J. William Bruner, Sherry Jones

**ABSENT:** Eric Erwin

Doris called the meeting to order at 6:00p.m. and asked for a moment of silence. She then asked everyone to join in the Pledge of Allegiance to the Flag.

Doris asked everyone if they had looked at the December 18, 2017 meeting minutes. There be no additions or corrections in the minutes. Stacy as a motion to approve the minutes as written. Doris seconded the motion. Both voted aye. Motion carries.

Stacy made the motion to approve the January 2<sup>nd</sup> 2018 meeting in the minutes as presented. Doris seconded the motion. Both voted aye. Motion carries.

Stacy made a motion to pay the bills from January 3-January 16 2018. Doris second the motion. They both vote aye. Motion carries.

New business: Eric Parsley update on the sewer project. He has the plans and specifications prepared for the project sufficient to submit them for permits, Specifically for Indiana departmental environmental planning construction commission. They need to be forwarded at this time. He anticipates it will take them 30 to 60 days to review. After such time, if they approve it, it can be submitted to Rural Development for their approval. Today, Eric Parsley had a chance to review the plans with two of the council members, the operator and the Clerk Treasurer. We're at a point where we would like to go head and requests permits to apply for the water treatment plant project. He will follow up with getting the forms that apply this week or possibly next week. Stacy made motion to apply for the application for the sewer treatment plant project. Doris seconded the motion. Both voted aye. Motion Carries.

### **Sewer adjustments:**

Preston Hopper toilet running, adjustment of \$99.62. Stacy made the motion that we allow the adjustment for Preston Hopper. Doris seconded that motion. All voted aye. Motion carries.

Misty Glover toilet leaking, adjustment of \$198.24. She did include a receipt for quite a bit of the adjustment. Stacy made the motion that we allow a onetime adjustment to Misty Glover. Doris second that motion. Both voted aye. Motion carries.

Bernie's Market adjustment for \$1580.36. Stacy would really like to have one of them come to the meeting to tell the board what happened because that is a large amount they are requesting to be adjusted. Especially in a building that has been sitting empty. Mike went down and checked the meter and turned the water off so it's not running anymore. Sarah told Sherry she suspects there is a leak in the basement which is where they have had this problem in the past. They have also shut the power of the building so there's no heat. The door doesn't close correctly and we had the 0° weather which

means they could have busted pipes. They have stated they do not know where the problem is located. Stacy stated this is a big adjustment to blindly approve without knowing where the problem is located. Bernie's can be tabled until they talk to us.

Cell phones: Doris talked to AT&T about pricing on group cell phones. The phones would be for the Sewer plant Operator and the Park Manager. The sewer plant operator needs one so we can get hold of them whenever we need, they could take pictures, download, if they have a problem, they can send it to us as a group instead of calling Sherry to relay messages. We can then communicate with him as a group. The Town would pay the bill but if the employee were to quit or were released from working the town would get the phone back. Stacy stated she agrees, whoever is the park manager and the sewer operator should have the cell phones. That way you know whoever is calling on this phone involves work and we will be able to stay in contact if we need anything. Stacy made the motion that we get the ATT cell phones for the sewer operator as well as the park manager. Doris asked which is preferred, Iphone 7 or Iphone 8? Stacy stated whichever is the best deal or whatever they're running a special on. Doris said she will come to next meeting with a pricing on phones, insurance for phones and upgrade information.

Doris stated each Board member received a letter of retirement from Mike Ruedlinger (copy attached). She read the letter aloud. Stacy made the motion to accept Mike's letter of retirement. Doris second it. Both voted aye. Motion carries.

The next item is the subleasing on Deer Lane. Sarah stated they went to court, the gentleman who was subleasing lost his case, moved out and Williamson has his property back. Stacy proposed a letter being written to Mr. Williamson to have him appear before the board to explain to him that we don't allow subleasing. Mr. Bruner agreed because if not he might think that he can do it again. Mr. Bruner send Mr. Williamson a letter to appear at the next town board meeting to review his lease specifically the portion stating they are not allowed to sublease.

Doris continued to next item on the agenda: Mr. Mark Russ and the trailer. We have gotten a bid from Travis Bailey to remove all the stuff at the park for \$2200. Stacy made a motion that we accept the bid of \$2200 for Travis Bailey clean up the trailer on Mark Russ' old lease. Doris second the motion. Both voted aye. Motion carries.

Mr. Bruner says he doesn't have all the information from an affidavit and needs Sherry to sign to get a judgment against Mr. and Mrs. Russ to include that \$2200. Sherry will contact Travis and let him know that we want him to start cleaning it up.

Sherry explains next item on the agenda: laser printer for the office for \$779. This is a refurbished laser printer it comes with the same warranty as a new one. A new laser printer is \$1350. The ink cartridge will cost between \$100-\$200, which we would also order it through Office Connection. Office Connection is the cheaper than any other supplier I called. One cartridge lasts a very long time. Stacy made a motion to purchase a laser printer from office connection for \$779 with the same warranty as a new one. Doris second that motion. Both voted aye. Motion carries.

The next thing is Easter. Doris stated Easter on April 1 this year. The last two years we've had the Easter egg hunt at the park the Saturday before Easter. This year I would like to have that on March 24<sup>th</sup>. I would like to do Easter signs to put around town. I would like to use B- Hive printing like we did before which cost \$100 and I would also like to get some money for candy. I also need to talk to the gentleman

who is over SAMS club. He told me if I write a letter we could possibly get some candy. I would like to contact Rev. Carlisle to see if he would give any candy. I would then like the kids out of the school to fill up our eggs and get them pizza like we always have done in the past. Sherry said Pastor Gaines at North Friendship has also been trying to contact Doris about the Easter egg hunt. They participated in the Halloween event and liked being involved so I think they want to participate in all the events. Doris said she would reach out to the Methodist church and other churches in the area also. We will set up the Easter egg hunt for 9:30 AM on March 24. And can we go ahead and order signs? Stacy made a motion that we get signs for the Easter egg hunt for March 24 at 9:30 AM at Lynnville Park. Doris second that motion. Both voted aye. Motion carries.

Mike isn't here but the stop signs on third and church. There were several calls about it and it took a very long time to get them put up. The way he put them up is incorrect. The sign is held to the pole with zip ties. Those need to be done correctly. We had issues with Mike and Gary getting a lot of the stuff done. I don't know why we don't just call Larry and have him do it because Larry was working on stop signs. We have had to stop signs that were supposed to be raised since October and they're still not done. Larry started the project I don't know why we're not having him do it before he leaves. Once he leaves they are still not going to get done. I think they were going to wait for Larry but hate to see him out there at his age... That's the thing you can not refer to somebody's age and their ability to work, that is a violation in so many ways. You cannot bring up a motion based on somebody's age. I understand your personal feeling but as his employers we cannot reference to the man's age as ability to work and do his job. That's referencing ageism to do a job. My feeling is\_\_\_\_\_. We're still paying them not to do a job. They're still getting full pay and they're not doing the job. And now we're not getting anything done. The other way we're getting stuff done. So that's my issue. There was no motions made on it just "sherry call him back when we need stuff done". It's obvious based on a list the stuff that has happened that they aren't getting a lot of stuff done. So paid two guys to not get stuff done or pay the other guy to get some stuff done. This is my opinion. I think we need a table this because I think if we're going have Larry do this than I think we should get rid of somebody. We talked about that for a long time too. You keep saying "we're patting them on the back but we continue to pat them on the back because we're still paying them both for over a year and not getting done. I don't know about table in the motion because nothing was put into motion at last meeting. It was just "give him a call and talk to about cutting the hours back because he's old and cold". If we hire somebody to do their job we need to let other people know. But we've never hired anybody to do their job. The person we're talking about has been here for years. He's been here longer than the other two. So we never hired him to do jobs were just allowing the other two not to do certain things. If we don't need him that's fine but we keep talk about things that are not getting done and we have one guy sitting home that is capable of doing the work but not letting him because we're trying to prove a point to two other people. They are still not doing the work but getting paid. I just wanted to throw that on the minutes because nothing have to be done I just wanted my opinion up there because I wasn't at the meeting. I was told we were going to pay bills and not make any decisions about anything. I assumed as a business party we were saving money because... What was he doing? He was doing stuff Gary and Mike aren't. He is making sure the stop signs got put back up, and put together... Not for the last month or so had he been doing that. He had been working out at the park painting the tan building. He was at the church, working on finding broken lights on the tree. We're paying \$50 an hour we could buy several trees. He was working at the community center some too. I'm just saying the reason for it isn't just. You're saying for cutting HRS because we're not getting anything done but we're still paying two

people and still not getting anything done. Repeating in every meeting "why aren't you getting this done, why aren't you getting this done" but we're leaving somebody else and home with nothing to do. And that's fine I just wanted to make sure the reasoning behind it is not due to age because that's what was in the minutes. We just can't do that. That's fine. I will apologize to Larry for thinking he is old. You can think he's old, you just can't state that he can do a job because of it. It's ageism, it's a violation of labor laws. My vote will still be known until we get rid of somebody down at the sewer and treatment plant. A vote is fine but it was never voted on that's what I'm saying. We have actually cut HRS from other people without bringing up in front of the board to make a motion. There was nothing for them to do so we just said cut back on their hours. I don't recall that. I'm pretty sure anybody at the park that we've cut hours we voted on and talk to them about it. Well evidently we messed up big time last month. You're going to have to wait till next month... I'm not asking anything to be done I've read to the minutes and this is my opinion on it. I'm not asking price to do anything I'm just saying there are reasons for things. And that particular reason you just can't use. Okay.

Sherry explains: Office Connection has a printer/copier for the park \$240.63 since they don't have one at the park. They have a laser printer that puts of 3000 prints per ink cartridge. The ink cartridge is \$79.99 but they also make a drum for that printer. The drum costs \$149.70 but it prints out 12,000 prints. Stacy commented the drum is a really good deal for \$149.70 for 12,000 copies. That's four times as many copies. She has needed a printer and copier for quite a while so I will definitely make the motion to purchase the printer/copier and the drum for \$149.70. Doris second the motion. Both voted aye. Motion carries.

Doris continues to the next item which is Lauri training on the Keystone system. Sherry explains: Keystone is doing their training up in Daleville, IN, north of Indianapolis. or down here in the office whichever you prefer. They have sent us information for both bills. She would like to go for the training which is in Billing and Budget. This training will help her learn more of the work we do here in the Town Hall with bookkeeping and bill paying. They don't do this training the same as they did when I went up there. They don't do it with a whole bunch of tables set up without computers and the only one on a computer is the trainer in front of the class. Now they do it for a whole day to learn budget and billing. one on one, only you in the trainer with a price of \$720. The price for them to come down and train here is \$565 a day, \$70.00 an hour plus they have support services we have to pay for their travel and their lodging if they have to stay overnight. So that's going to be added expenses. She can call them and scheduled time when she can go for that training. If she does spend the night she could get a hotel room Or she said she has family which she might stay with instead. If she does go she should also have a food allowance. Stacy made a motion to have Lauri go for the onsite training with keystone software for \$720. If she decides she wants to stay in hotel we can address that but I think that should be available also. Doris second that motion. Both voted aye. Motion carries.

Next we have Sarah Kolley. I had the Celebration Ice Company call me. He's going to be taking care of the new Casey's, he is also going to be taking care of Fruedenburg's over on 68 and 57. The prices he quoted me was 75¢ for a small bag and \$2.00 for a large bag. He said it free fill up the first time, there is no contract, no delivery fees. He takes care of Patoka Lake and Lincoln. We can do 2 to 3 months because I told him we only use for a short period of time. He said that was fine. Once we're done with the season he takes care of the ice chest. He would come up to empty it and unplugging for the season. He just wanted to know if we were interested in going with him. The guy from celebrations said that he runs right past here two or three days a week and he could just check out the situation with the ice and

keep us full. I don't remember what our prices are with the current ice company, Party Ice. Stacy said, I would be curious what we're paying right now and if they would just match the prices to keep them. We already have Party Ice's setup out at the park. Sarah said, I will call our ice company now to check their prices. Stacy mentioned there were several times last year when the Ice Delivery person missed Sarah at the park so she thought it would be a good idea to give him a key so he can fill the ice chest without waiting for someone to come unlock it every time.

Sarah continues with her next item. We have a couple getting married this summer at the park in one of our primitive campsites. They have rented that campsite already and will also renting the tan building. They were wondering if they needed some extra chairs, could they rent them from the community center. Stacy and Doris both agreed that would not be possible. Those chairs are not made for outdoor use. Also if someone rents the Community Center we can't have the chairs promised out to another event. The legs would just sink into the dirt.

What about alcohol out there do you know how that has always worked? I have to get a permit. We will drop you off the form. They do not have to have a license. It's different if they have a bartender that if they just bring their own alcohol. We will have to go back and read to find out what the rules are that they have a bartender. I know that they can have it if they carry in that I really don't know the rules on bartenders. You can get a temporary license for the bartender but we will have to research that. If everybody brings their own in is there any kind of policy or do they have to get anything through excise? The only people that actually get permits at the community center are the ones serving alcohol. But they still need to understand is anything that happens in that building is put on the person who rented the building. That person is responsible if there's anything like underage drinking, or damage or anything it's coming back to that person.

Mr. Bruner, Do you want to go back to these loan documents we were talking about earlier? This is on the errors and admissions agreement. It says the undersigned borrowers. It's a certain loan to Doris J Horn, Eric and Stacy. I'm leaving it as the Town of Lynnville is the borrower. You all signed for the Town of Lynnville but according to this you could be the borrowers individually. According to Eric Parsley as long as they knew we were getting this as a startup money they would hold of the bills back so we have questions we can postpone this until next meeting. That way we can get everything correct. This exact paperwork doesn't reference the loan for the loan number. You can go ahead and approve subject to appropriate documentation showing that the town is the borrower and the bond encumbrances. You are just agreeing to get a loan from LNB tonight based on a certain interest rate and terms. It's not settled until the documents are signed. The next is on statement of primary purposes intended. It says "we" and then list you as individuals "applied for..." but it should be "the town of Lynnville applied for...". It's just you want to protect the town and you want to protect yourselves too. I just think they need to make it clear that the borrower is the town of Lynnville. I want to make a motion for approval to obtain a loan through LNB Bank at 4.5 percent current prime fixed rate for 12 months with principal and interest due at maturity. The loan is to be repaid through the community block grant, USDA grant and/or USDA proceeds. The loan is to be secure with a pledge on all Lynnville sewage utilities subject to all encumbrances which is an account being held with Lynnville community bank. All Lynnville Town council members will sign the loan documents. I will second that motion. All in favor. All opposed. Motion Carries. I've prepared a legal service agreement for Mike Straw between you and me and the town and me. I have copies of that and you can look it over. Basically do whatever is necessary without loan. I have \$120 an hour with a maximum of \$5000. If you want to wait till the next meeting or deal

with it now, whatever you choose to do makes no difference to me. I make a motion that we accept the legal services provided by our town Atty., J William Bruner. I will second that motion. All in favor. All opposed. Motion Carries.

Mr. Bruner continues meeting, The only other thing I have is on this Supreme Lending thing concerning Larry Warren. They were wanting a letter stating that town is going to own the park in perpetuity which is something they should be figured out themselves. [Sherry] Those are the people that want to buy Beth Blair's place. . Because they're trying to get outside of Lynnville and don't understand all of this. They didn't want to send out a letter without all of you taking a look at it. Okay. I would send it out then. I have one more thing: Donna Goodman. We've sent a notice to her. She got it. Brian served her. And get a call from her daughter saying she was out there on Christmas or the day after too clean it all up and she did know what else to do. Now I need some guidance on how you want to precede at this point. We gave them 15 days from January 2 which would've then January 17... Have you been out there Sarah? How does it look? All the trash has been cleaned up and I think she put it in a spare of vehicle that sitting out there. In the back of a pickup truck? Yes in the back of a pickup truck because she did know what to do with it. But the vehicles are still sitting out there. I think two of the vehicles have no license plates on them. And there's probably no insurance on them either. She's still in jail. Her daughter left and number selected call her and tell her that vehicles have to be moved and get the trash out of there. They could put the trash in the vehicles so when they move the vehicles that take the trash also.

Would you like me, Sarah, to send Irvine Cox family a letter to find out just what is intended for the property and to get emergency contacts. But that sending a letter to his residence his daughter may get it and call me or hopefully it will be forwarded to somebody that can give us information.

If my name is Melissa Jines. If I'm here about our property at 202 east fourth street. I'm kind of doing what Eric told me to do. I have some pictures on my phone of the property as if it's now. If you guys have driven by there's a Dumpster which will remain there until at least March 2. If you're OK with that staying there Rodney still have some clean up his stuff. There will be quite a bit more thing is to be thrown away. He made a pretty good start before he left. The Dumpster is full of stuff he had sitting around. The paint and stuff sitting around the house will be mine soon hopefully. Once the house is in mine I want to look into getting vinyl siding. I'm hoping you guys will be patient because it will take me a little bit of time to get up on my feet from the divorce. I did have Rodney tear down the old railing that was on the front porch. It will be replaced probably in the spring with my tax check. You got the letter and you are making progress. We have driven my and as long as you're doing the work and stay in contact with us, we as a board will work with you. The problem is when people don't come up or do any work but you are working on it. I assure you if I do remain on the property I will continue to clean it up and awning in the back where most of his stuff is stored will be cleaned out considerably. The same with the outside sheds. Lot of the stuff will be leaving with him. Thank you for being patient and if I need to come back let me know. Hopefully I can get him to move most of the stuff because it's his stuff. He will be taking most of the stuff within the next month. Thank you. Sherry do you have anything else. Yes, I wanted to let you know, Glen, our IT guy did get back with me. He said he has researched the website quite a bit and let most of the small towns are doing is setting up facebook pages for the town and the park. He said he can do that where we can put stuff on there about the water and what's going on at the park, about reservations and events. He said he can do that and it would be a lot cheaper than trying to set up a full webpage. He thought he could do it within 10 to 12 hours and he would charge us

\$60 an hour. Most IT people are charging \$100- \$120 an hour. The only problem I see is this there are already 3 and town of Lynnville in Lynnville Park face the pages out there. There are two for the fire department that have been created, there's three for the park. How do you take ownership of a facebook page. The pages that are out there cannot be edited because we're not the creators. The public has created and tagged pictures to create these pages we would have another one but we would be the publisher but there is going to be all those others out there that we don't know about. I still like the idea of the web site because there's a lot of people that don't use facebook but will go into google and type and in a new web site with pop up. I know it might cost more but there's a lot more options. Eventually you will be able to book your campsite on it. We can put events on it, photos and there's just so much more you can do with it. I think the town of Lynnville some needs a web site with a link to the park and vice versa. If we could get into the online bill pay it would be available there too. Talking to one of the campers last year they said they had a hard time finding as well on the interstate because they move in on goggle but there wasn't a website. They appreciate that it's cheaper but I think if you want the service didn't have to spend a little extra money. I will call him to let him know that to prefer a web site and to give us a price for that. That would be great and like to get this done by the spring if possible.

Next item and wanted to ask mike but he didn't come back and sherry and I talked about it, are the quarters coming every Friday. No they're not. I have asked him several times in Doris has told him and he still hasn't been bringing them every Friday. He did tell Doris when she asked him, that the machine had not been emptied and he needed to empty the machine. If the machine doesn't get emptied it gets jammed up. Then we have to get somebody in there to fix it. It is also my understanding after you contacted all of about the meter readings it still took a week and ½ to 2 weeks to get the readings. Well they have the books for two and half weeks but on the timesheets it only showed Gary going out to read the meters five days and at least 15 of them were misread. So we had to send him back out to reread all of those. They knew in advance when we were going to have bad weather and it wasn't that bad. But they waited until it snowed even though they have books before it snowed. They should start earlier especially if the weather is going to be bad. You want to call the name and address the fact that things are not getting done the way they should be getting done. When the flags I asked to be taken down two weeks ago that are still up. We can call them and in discussing it will wait until Eric comes back to make a decision.

Next item and talk to john about putting rock between the sites because grass is not going to grow there. He needs rock and he was wondering if he could have them dump it down by lot five. That way he doesn't have to load it and take it down there which should save him some time. He does need a load of rock so we need to make a motion to get him some rock. Also Eric didn't bring up a good idea the last time it snowed, maybe we should invest in getting a load of sand and salt for the roads. That way if we have bad weather they can load it up on the bucket of the tractor and they can get out with shovels and put it on the intersections. So that's something we should think about for next year. I did talk to the gentleman at the church who called me. last year in September over Labor Day weekend they had hot dogs and hamburgers, and a prayer service. It was extremely nice and they had about 150 people show up. They want to do it again this Memorial Day weekend and Labor Day. He will organize it. Sarah, he will be calling you to reserve the shelter house. We could have coffee and water in there. I will try to get all the churches together for the Easter egg hunt, and the signs. I will also call mike about the stop signs and that the flags again also the quarters. If nobody else has anything I make a motion to close the meeting. I second that motion.

LYNNVILLE TOWN COUNCIL

Doris Hoan

President

[Signature]

Member

\_\_\_\_\_

Member

ATTEST: Sheridan Jones

Clerk-Treasurer

Lynnville Town Council  
Feb. 6, 2018 - 6 P.M.

Sign In Sheet

- 1 Sarah Holley
- 2 Melina Jones
- 3 Bryan Towers
- 4
- 5

Daily Work Descriptions

DATE:	1/1/2018
1	Holiday (Mike)
DATE:	1/2/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/3/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/4/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/5/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/6/2018
1	Weekend (Mike)
DATE:	1/7/2018
1	Weekend (Mike)
DATE:	1/8/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/9/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/10/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	A water main leak was reported on Fourth St. at the intersection of Second. Calling Gourley and calling in locates.
DATE:	1/11/2018
1	Typical tests and observations.

Daily Work Descriptions

2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/12/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/13/2018
1	Weekend (Mike)
DATE:	1/14/2018
1	Weekend (Mike)
DATE:	1/15/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Too cold to begin the water main repair
4	Mike used the tractor to remove snow from the street along the east side of the Town Hall. We need Foul Weather Gear, Parkas, Pants, Hats, Etc.
DATE:	1/16/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Gourley began the water repair on Fourth St. Very slow going due to the weather.
4	People are asking if we have raised the prices at the Water Sales Building. I have told them that the delivery varies. It depends on how many people are using the water before it gets to the Sales Building. Might be a good idea to read the ordinance concerning the water sales. If it states we give 25 Gal for 25 cents that is not accurate.
DATE:	1/17/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Water main repair finished. Did not have to shut off any water. Gourley was able to slide a compression patch over the leak.
DATE:	1/18/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.

Daily Work Descriptions

3	Mike and Gary worked on the sludge pumping system. We disassembled the piping to clear blockage then re-assembled. It looks better.(This took 5.0 Hrs for both Men.)
DATE:	1/19/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
DATE:	1/20/2018
1	Weekend (Mike)
DATE:	1/21/2018
1	Weekend (Mike)
DATE:	1/22/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	The #2 Waste pump in the East SBR is not working (Shorted Out). Thinking about running on the other pump and see if we can wait for the Major rebuild to the WWTP.
4	Called Doris to ask if we could estimate the water this month. We will not be able to read all the meters by the end of the month. Sherry said she contacted all the board members and said they all wanted us to try to read as many meters as possible.
DATE:	1/23/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Began reading meters
DATE:	1/24/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Reading meters.
4	Mike is pumping sludge and trying to adjust the belts on the blowers. We don't have adequate tools to do this job.
DATE:	1/25/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Reading meters.

Daily Work Descriptions

4	Mike is pumping sludge and doing the weekly tests, CBOD, pH, Water Chlorine, Sedibility, TSS, etc.
5	Small order from Blue Book
6	Three Locates
7	Got a call from Mike Aigner. He wanted me to come out to his house and look at what he thought might be a water main leak. From the location of the water it looks like ground water. I told him we would put a "Watch" on it and see if the flow slows.
8	Responded to a call from Carrie Jackson about the water report from the sampling of the Ballast water they have in the tanks at the Casey's Station at the intersection of Hwy 61 and Hwy 68. We discussed the report and came to the conclusion that we can receive the water into the WWTP with no problems.
DATE:	1/26/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Reading meters.
DATE:	1/27/2018
1	Weekend (Gary)
DATE:	1/28/2018
1	Weekend (Gary)
DATE:	1/29/2018
1	Typical tests and observations.
2	Mike/Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Reading meters.
DATE:	1/30/2018
1	Typical tests and observations.
2	Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Reading meters.
4	Mike took personal day
DATE:	1/31/2018
1	Typical tests and observations.
2	Gary checked lift stations and checked chlorine levels in the distribution system. Flushing hydrants to bring in fresh water.
3	Finished reading meters.
4	Mike took personal day

LYNNVILLE UTILITIES  
ADJUSTMENT FORM

NAME: Preston Hopper

DATE: 2-1-18

ACCOUNT # 1387000

Water or Wastewater (Circle One)

Reason for Adjustment:

toilet was running - rubber  
plug was adjusted

Amount of Adjustment requested: 99.62

Amount of Adjustment approved: \_\_\_\_\_

Board Signatures:

Doris Hoer  
Doug (Horn)

Date approved: 2-20-18

LYNNVILLE UTILITIES  
ADJUSTMENT FORM

NAME: Misty Glover

DATE: 1/17/18

ACCOUNT # 10226700

Water or Wastewater (Circle One)

Reason for Adjustment:

Toilet & Shower

Amount of Adjustment requested: 194.28

Amount of Adjustment approved: \_\_\_\_\_

Board Signatures:

Doris Horn  
Greg Abbott

Date approved: 2-20-18

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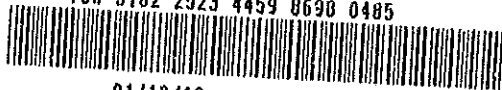
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** RETRIEVED TRANSACTION 40513440603 *			
SCENT OILS	004033845628		2.00 X
HANDLE	003916611637		8.97 X
HANDLE	003916611637		8.97 X
TEALIGHTS	085894400236		0.84 X
E-911 FEE	060538898855		1.00 0
TOILET KIT	003996134136		19.97 X
BATH TISSUE	003040079000		5.74 X
COUPON 30400	053040034500		0.50-0
** VOIDED ENTRY **			
E-911 FEE	060538898855		1.00-0
** RETRIEVED ITEMS COMPLETE *			
SUBTOTAL			45.99
ATT 45UH	079936620527		45.00 T
E-911 FEE	060538898855		1.00 0
SUBTOTAL			91.99
TAX 1	7.00 %		6.40
TOTAL			98.39
CASH TEND			100.39
CHANGE DUE			2.00
# ITEMS SOLD 8			

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